

BIOLA UNIVERSITY ❖ OFFICE OF THE REGISTRAR  
**Arranged Course Permission Form (SUMMER 2024 ONLY)**  
\$15 fee (charged to your student account)

<b>Instructions:</b> <ul style="list-style-type: none"><li>○ Meet with Instructor before registration to form course plans.</li><li>○ Fill out form: Type or print legibly. Leave CRN and Section blank.</li><li>○ Sign and obtain signatures of Instructor <b>and</b> Department Chair for approval.</li><li>○ Syllabus on file with Department.</li></ul> <p style="margin-top: 10px;"><b>All course work must be completed by the last day of the term indicated on this form. The grade for this course must be submitted at the end of the term.</b></p>	<b>Term:</b> <input type="checkbox"/> Summer <input type="checkbox"/> Summer Internship  <b>Session:</b> <input type="checkbox"/> Session A <input type="checkbox"/> Session B <input type="checkbox"/> Full Term  <input type="checkbox"/> <b>Online Bachelor Degree Program</b>
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<b>Student ID</b>	<b>Student Name: Last, First MI</b>

<b>Cell Number</b>	<b>Biola Email</b>	<b>Student Signature</b>

CRN	Course Key	Section	Cred.	Course Title	Course Location
i.e BBST 100 <b>Required:</b> Include topic for Directed Research/Independent Study/Research Sem <b>Req for Campus Safety</b> – on-campus room, online, off campus, etc.					

<b>Instructor – Last Name, First Name</b>	<b>Instructor Signature</b>	<b>Department Chair Signature</b>

<b>◆ For Office of the Registrar Use Only ◆</b>			
<input type="checkbox"/> Course Created	<input type="checkbox"/> Student Registered	<input type="checkbox"/> Account Charged \$15	Initials/Date: _____